Merkblatt für Unfälle - What to do in case of an accident?

Information for the driver

Vehicle registration number:

Vehicle insurance name and type (comprehensive/third party):

Insurance number:

Contact phone number of the insurer:

Contact person in case of accident:

What to do in case of an accident

Ensure your own safety first. Do not stop if it compromises your own safety.

Stop your vehicle at the scene or as close to it as possible, making sure you are not obstructing traffic. Help any injured people and call for assistance if needed.

**Try to get the following information:**

• details of the other vehicle(s) and registration number(s)

• name(s) and address(es) of the other vehicle owner(s) and driver(s)

• name(s) and address(es) of any witness(es)

• name(s) of insurer(s).

**Give the following information:**

• your name and address and organisation details.

If you damage another vehicle that is unattended, leave a note on the vehicle with your contact details.

**Contact the police:**

• if there are injuries

• if there is a disagreement over the cause of the crash

• if you damage property other than your own

• if damage to the vehicle looks to be substantial

Follow Up

If there is an injury or any damage, report the crash to your [sending organisation/ partner organisation/ project supervisor] as soon as you can.